

Kindergarten Afternoon Care Facilitator (Part-Time)

Polaris School and Centre is seeking a Kindergarten Afternoon Care Facilitator to join our team starting September 2025. Founded in 2018, Polaris is a small, independent Waldorf-inspired school in the heart of Ottawa. We are a growing and diverse community, dedicated to fostering a joyful, and nurturing environment for our students.

About the Role

Working closely with and under the supervision of the ECE Lead Kindergarten Teacher, the Afternoon Care Facilitator plays a vital role in creating a warm, loving, and engaging atmosphere for the children in our care. We are seeking a compassionate and motivated individual who enjoys working with young children, has a knowledge of Waldorf education, and thrives in a collaborative setting.

Key Responsibilities

- Assist the Kindergarten Teacher with both indoor and outdoor activities, including preparation for rest time.
- Lead the afternoon care program, ensuring a safe and enriching experience for the children.
- Observe and document children's experiences and share insights with the Kindergarten Teacher.
- Assist with daily cleaning of the classroom, including sanitizing high-touch areas, organizing play spaces, and preparing materials for creative activities.

Qualifications & Experience

- Familiarity with Waldorf pedagogy and best practices (a Waldorf Teaching Certificate (WECAN / Lifeways) is an asset).
- Minimum of one year of experience in a childcare setting (experience in a Waldorf/Steiner Early Childhood setting is preferred).
- Valid Vulnerable Sector Check and First Aid certification.

Salary & Hours

- \$22 – \$24 per hour, based on experience and qualifications.
- Approximately 20-30 hours per week (Monday – Friday).

How to Apply

To apply, please submit the following to careers@polarisschool.ca by March 31st:

- A letter of intent
- Your resume, including two references

We look forward to hearing from you!



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